



**Accreditation and Training Services  
Contact Training and Online Training – Information Sheet**



Accreditation and Training Services present the complete NQF Level 5 NC 50334 ODETDP (Occupationally Directed Education Training and Development Practices) full qualification, comprising of the following Modules, in Contact Training / Session(s) and Online Training / Google Platform formats:

<b>CONTACT TRAINING / SESSIONS (also visit : <a href="http://www.assessortrainer.co.za">www.assessortrainer.co.za</a>)</b>		<b>ONLINE TRAINING (also visit ; <a href="http://www.assessortrainer.co.za">www.assessortrainer.co.za</a>)</b>	
1. Module 1 - Facilitator Training (US 117871) 2. Module 2 - Assessor Training (US 115753) 3. Module 3 - Fundamentals Training (US 115789 & US 115790) 4. Module 4 - Design and develop outcomes-based learning programmes and evaluate a learning intervention using given evaluation instruments (US 123401; US 123394 & US 123397) 5. Module 5 - Design and develop outcomes-based assessments (US 115755) 6. Module 6 – Moderator Training (US 115759) 7. Module 7 – Learner Support Training (US 117865 & US 117874) 8. Module 8 – SDF (Skills Development Facilitator) Training (US 15217; US 15218; US 15221; US 15227; US 15232; US 123396 & US 252041) 9. Module 9 - Integrated Assessment of Exit Level Outcomes of NQF Level 5 National Certificate (NC) 50334 – only conducted as a Contact Session.		1. Module 1 - Facilitator Training (US 117871) 2. Module 2 - Assessor Training (US 115753) 3. Module 3 - Fundamentals Training (US 115789 & US 115790) 4. Module 4 - Design and develop outcomes-based learning programmes and evaluate a learning intervention using given evaluation instruments (US 123401; US 123394 & US 123397) 5. Module 5 - Design and develop outcomes-based assessments (US 115755) 6. Module 6 – Moderator Training (US 115759) 7. Module 7 – Learner Support Training (US 117865 & US 117874) 8. Module 8 – SDF (Skills Development Facilitator) Training (US 15217; US 15218; US 15221; US 15227; US 15232; US 123396 & US 252041) 9. Module 9 – enrol only as Contact Session (no Online Integrated Assessments conducted in accordance with QCTO policy)	
<b>CONTACT TRAINING / SESSION(S) – PROGRAMME STRUCTURE AND DURATION Visit <a href="http://www.assessortrainer.co.za">www.assessortrainer.co.za</a></b>		<b>ONLINE TRAINING – PROGRAMME STRUCTURE AND DURATION (can be done part-time) Visit : <a href="http://www.assessortrainer.co.za">www.assessortrainer.co.za</a></b>	
<b>Module 1</b>	Class attendance for four (4) days (Monday to Thursday); live facilitation; class assignments; P.o.E. building (facilitate learning presentation) and assessment completed all in the 4 days.	<b>Module 1</b>	Google Classroom platform (requirements – laptop / computer; data and internet connectivity of 5 to 10 Mbps; access to printer and scanner; videos to watch; learning material on platform and Support Facilitation via Zoom – total duration four (4) weeks.
<b>Module 2</b>	Class attendance for four (4) days (Monday to Thursday); live facilitation; class assignments; P.o.E. building and assessment completed all in the 4 days.	<b>Module 2</b>	Google Classroom platform (requirements – laptop / computer; data and internet connectivity of 5 to 10 Mbps; access to printer and scanner; videos to watch; learning material on platform and Support Facilitation via Zoom – total duration four (4) weeks.
<b>Module 3</b>	Class attendance for five (5) days (Monday to Friday); live facilitation; class assignments; P.o.E. building and assessment completed all in the 5 days.	<b>Module 3</b>	Google Classroom platform (requirements – laptop / computer; data and internet connectivity of 5 to 10 Mbps; access to printer and scanner); videos to watch; learning material on platform and Support Facilitation via Zoom – total duration four (4) weeks.
<b>Module 4</b>	Class attendance for five (5) days (Monday to Friday) then a two (2) week interval (work on P.o.E.); class attendance for another four (4) days (Monday to Thursday); live facilitation; class assignments; P.o.E. building (given then 4 weeks to complete P.o.E.) and assessment completed within 8 weeks after submission of P.o.E..	<b>Module 4</b>	Google Classroom platform (requirements – laptop / computer; data and internet connectivity of 5 to 10 Mbps; access to printer and scanner; videos to watch; learning material on platform and Support Facilitation via Zoom – total duration eight (8) weeks.
<b>Module 5</b>	Class attendance for four (4) days (Monday to Thursday); live facilitation; class assignments; P.o.E. building (given then 4 weeks to complete P.o.E.) and assessment completed within 6 weeks after submission of P.o.E..	<b>Module 5</b>	Google Classroom platform (requirements – laptop / computer; data and internet connectivity of 5 to 10 Mbps; access to printer and scanner; videos to watch; learning material on platform and Support Facilitation via Zoom – total duration six (6) weeks.
<b>Module 6</b>	Class attendance for four (4) days (Monday to Thursday); live facilitation; class assignments; P.o.E. building and assessment completed all in the 4 days.	<b>Module 6</b>	Google Classroom platform (requirements – laptop / computer; data and internet connectivity of 5 to 10 Mbps; access to printer and scanner; videos to watch; learning material on platform and Support Facilitation via Zoom – total duration five (5) weeks.
<b>Module 7</b>	Class attendance for five (5) days (Monday to Friday); live facilitation; class assignments; P.o.E. building and assessment completed all in the 5 days.	<b>Module 7</b>	Google Classroom platform (requirements – laptop / computer; data and internet connectivity of 5 to 10 Mbps; access to printer and scanner; videos to watch; learning material on platform and Support Facilitation via Zoom – total duration eight (8) weeks.
<b>Module 8</b>	Class attendance for four (4) days (Tuesday to Friday); live facilitation; class assignments; P.o.E. building (given then 8 weeks to complete P.o.E.) and assessment completed within 8 weeks after submission of P.o.E.	<b>Module 8</b>	Google Classroom platform (requirements – laptop / computer; data and internet connectivity of 5 to 10 Mbps; access to printer and scanner; videos to watch; learning material on platform and Support Facilitation via Zoom – total duration ten (10) weeks.
<b>Module 9</b>	Forty-five (45) minute presentation to ODETDP Assessor covering ETD process in South Africa and forty-five (45) minute Q&A session as part of the assessment on ELO's of NC 50334. Total duration approximately ninety (90) minutes	<b>Module 9</b>	<b>Only as Contact Session (no online session(s):</b> obtain quote via "Contact Training Quote and Enrolment Request Form".

**HOW OUR COURSE BOOKINGS WORK**

- STEP 1** Complete the Quotation / Enrolment form for each learner and send it back to us via email or fax.
- STEP 2** We will then issue you with a quotation for the course(s) you have selected as per our schedule (listed on quote/enrolment form) as soon as possible)
- STEP 3** The full amount must be paid the week before the training start. (Except if your company is paying for the course and confirm payment with a PO (purchase order). Use the Quote number as reference when you make payment.
- STEP 4** As soon as payment and/or proof of payment has been received by us, we will issue and send you an Invoice reflecting the paid amount.
- STEP 5** We will email a confirmation and direction letter (Contact Training) to you two (2) weeks prior to the training date – only confirmation on this email and proof of payment will secure your seat. For Online Training you will be scheduled for the online training programme and an invitation to the Google Classroom platform will be send to you upon receipt of payment and a day prior to the commencement of the Online Training class.

**TERMS and CONDITIONS**

- Cancellations must be made at least not later then the Thursday before the course starts – for late cancellations a penalty will apply.
- Results (ETDP SETA Statement of Results and ATS electronic Certificate of Competence) will not be issued unless the account is paid in FULL – issuing of SoR's certificates will be subject to the ETDP SETA's procedures.
- Training interventions could be cancelled if we have less than four (4) learners scheduled on the training – ATS will notify you on the Thursday before the week's training if a course is cancelled.
- In-house training and special rates can be arranged for group bookings.
- **NO pay – NO training.**
- You **cannot** enrol for Moderator Training course (US 115759- Conduct moderation of outcomes-based assessments) if you have not been found "Competent" against US 115753 (Conduct outcomes-based assessment – Assessor Training) – US 115753 (Assessor Training) is a **prerequisite** for US 115759 (Moderator Training). Same for Design and develop outcomes-based assessments (US 115755) – achievement of US 115753 (Conduct outcomes-based assessment) is a pre-requisite.

Enjoy your training – you will reap the benefits