

HEAD OFFICE

Umoya House
2-6 New Street
South Marshalltown
Johannesburg CBD
Gandhi Square

EASTERN CAPE

Waverley Office Park
3 - 33 Philip Frame Road
Chiselhurst
East London, 5200
Tel: (043) 726 8314
Fax: (043) 726 8302

FREE STATE

163 Nelson Mandela Dr
Sanlam Building
Bloemfontein, 9300
Tel: (051) 430 5072
Fax: (051) 430 5080

GAUTENG

33 Hoofd Street
Forum 4, 2nd Floor
Braampark Office Park
Braamfontein
Johannesburg, 2091
Tel: (011) 403 1301/2/3/6
Fax: (086) 614 8781

KWAZULU-NATAL

333 Anton Lembede Street
Durban Bay House
12th Floor, Suite 1203
Durban, 4001
Tel: (031) 304 5930
Fax: (031) 301 9313

LIMPOPO

29 Hans van Rensburg Str
Kwane Chambers
Office No. 01
Polokwane, 0700
Tel: (015) 295 9303
Fax: (015) 295 9301

MPUMALANGA

Streak Office Park
Block B, 1st Floor
6 Streak Street
Nelspruit, 1201
Tel: (087) 700 8113
Fax: (011) 752 2917

NORTHERN CAPE

6A Long Street
Bobby's Walk Building
Kimberley, 8300
Tel: (053) 832 0051/ 2
Fax: (053) 832 0047

NORTH WEST

78 Relief Cnr Peter
Mokaba Street
Sparkling Office Park
Pretoriusfontein, 7531
Tel: (018) 294 5280
Fax: (018) 294 5719

WESTERN CAPE

2 Old Paarl Road
Sunbel Building
Office 205, 2nd Floor
Belville, 7530
Tel: (021) 946 4022
Fax: (021) 946 4043

33 Hoofd Street
Forum 04, 2nd Floor
Braampark Office Park, Braamfontein
Johannesburg
2091

10/02/2020

D Greyling

Accreditation & Training Services

7 Van Wouw Street

Groenkloof

Pretoria

0181

Dear Dale Greyling

This serves as confirmation that **Accreditation & Training Services** has been awarded Re-Accreditation valid until **31/03/2025**, as a Skills Development Provider

The Credentials for the awarded status is:

Accreditation Status	Re-Accredited
Registration Number	
Accreditation Number	ETDP9952
Primary ETQA	ETDPSETA
Start Date	01/03/2020
End Date	31/03/2025



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Polokwane, 0700
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Unit Standards

Unit Standard ID	Level	Credits	Title
10288	Level 05	8	Organise a programme of learning
10289	Level 05	24	Facilitate a programme of learning
10290	Level 05	12	Evaluate, select and adapt published learning materials and develop, use and evaluate own supplementary learning aids
10295	Level 05	8	Promote lifelong learning and development
114878	Level 04	10	Identify and measure the factors that influence productivity
114884	Level 04	8	Co-ordinate the improvement of productivity within a functional unit
117877	Level 03	4	Perform one-to-one training on the job
123392	Level 06	12	Design and develop instruments to evaluate education, training and development
12544	Level 04	4	Facilitate the preparation and presentation of evidence for assessment
12842	Level 05	12	Manage diversity in ECD settings
13853	Level 05	36	Mediate active learning in ECD programmes
13854	Level 05	12	Promote healthy development in ECD programmes
13856	Level 05	12	Facilitate an inclusive educational environment in ECD settings
14582	Level 05	25	Develop and apply academic literacy skills
15228	Level 05	10	Advise on the establishment and implementation of a quality management system for skills development practices in an organisation
7400	Level 05	24	Managing the Learning Programme
7448	Level 01	4	Work with patterns in various contexts

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313 Anton Lembede Street
Durban Bay House
12th Floor, Suite 1203
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Tel: (031) 304 9330
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LIMPOPO

29 Hans van Rensburg Str
Kwane Chambers
Office No. 03
Polokwane, 0700
Tel: (015) 295 9303
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7449	Level 01	2	Critically analyse how mathematics is used in social, political and economic relations
7450	Level 01	2	Work with measurement in a variety of contexts
7451	Level 01	2	Collect, analyse, use and communicate numerical data
7464	Level 01	2	Analyse cultural products and processes as representations of shape, space and time
8647	Level 05	10	Apply workplace communication skills

Qualification			
Qualification ID	Level	Credits	Title
50334	Level 05	120	National Certificate: Occupationally Directed Education Training and Development Practices

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Elective Unit Standards

Unit Standard ID	Level	Credits	Title
10294	Level 05	10	Identify and respond to learners with special needs and barriers to learning
10305	Level 06	16	Devise interventions for learners who have special needs
110506	Level 04	4	Demonstrate and apply knowledge and understanding of the basic components and fundamental skills of effective communication
115755	Level 06	10	Design and develop outcomes-based assessments
115759	Level 06	10	Conduct moderation of outcomes-based assessments
119665	Level 05	12	Demonstrate understanding of the concept of human rights and democracy and its application in society
123394	Level 05	10	Develop outcomes-based learning programmes
123398	Level 05	5	Facilitate the transfer and application of learning in the workplace
123400	Level 06	5	Evaluate and promote education training and development (ETD) providers, services and products for organisational use
123401	Level 06	15	Design outcomes-based learning programmes
15217	Level 05	6	Develop an organisational training and development plan
15218	Level 06	4	Conduct an analysis to determine outcomes of learning for skills development and other purposes
15222	Level 05	3	Promote a learning culture in an organisation
15227	Level 04	4	Conduct skills development administration in an organisation
15232	Level 05	6	Coordinate planned skills development interventions in an organisation
252041	Level 05	5	Promote a learning culture in an organisation

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CONDITIONS FOR ACCREDITATION (Accreditation & Training Services)

The ETDP SETA should not be brought into any disrepute. Therefore, your Institution must abide with the ETDP SETA policies and procedures on accreditation, monitoring; assessments, verification and certification. As a Skills Development Provider, it is imperative that quality training is conducted against the national standards and quality assurance requirements, in the event of non-compliance, the ETDP SETA shall investigate the complaint/s and may de-accredit your Institution.

During this accreditation term, your Institution must upload learner achievements, implement and review its Quality Management System. The learning programme training period will take on the lifespan of the unit standard, qualification or the accreditation duration of your Institution or whichever date comes first. It is, therefore, your Institution's responsibility to ensure that the learning programme is updated and meets the necessary quality assurance requirements. Furthermore, your Institution is responsible for the submission of a re-accreditation application, which must be made to the ETDP SETA at least one (01) year before the expiry date of the accreditation term.

USE OF ETDP SETA LOGO

Please take note that the provider may not use the ETDP SETA logo under any circumstances if written permission is not granted. The ETDP SETA will not hesitate in taking legal action should this be violated.

NATIONAL LEARNER RECORDS DATABASE (NLRD) UPLOAD

The ETDP SETA is pleased to report that your company details have been updated on the ETDP SETA MIS system and your accreditation information will be uploaded every year to SAQA for the purposes of updating the National Learner's Records Database (NLRD).

DUAL ACCREDITATION

Primary accredited provider wishing to extend their scope to include programmes that are quality assured by a particular ETQA should inform the ETDP SETA and the provider will be granted programme approval by the secondary ETQA. Once accredited the provider may not seek accreditation with any other ETQA.

Yours sincerely



Nombulelo Nxesi
Chief Executive Officer

